

Augustus Oils Ltd – General Data Privacy Statement for External Agencies

Introduction

We are getting Augustus Oils Ltd ready for the implementation of the General Data Protection Regulation (GDPR), across Europe on 25th May 2018.

This is an important piece of legislation that will affect many businesses across Europe, including the United Kingdom (regardless of Brexit). Under the GDPR legislation we are required to communicate the type of information we hold on you. Accordingly please read the following notice.

Privacy Statement

Augustus is committed to maintaining the trust and confidence of customers, suppliers and our staff. We do not share, sell, buy or otherwise trade personal data with any other companies, business or individuals. The following privacy policy provides details and information on the type and use we make of individual personal data.

Scope

This privacy statement applies to personal information we hold concerning customers, suppliers, contractors and other external parties that interact with Augustus Oils Ltd.

Processing of data

We do not actively collect data for any purpose above and beyond standard commercial business to business operations. We do not market directly to individuals. We use this data on the basis of our legitimate interest in the ability to contact an individual to carry out our day-to-day work.

Website

Our website is purely passive and there is no data interchange between the website and any individual.

When someone visits www.augustus-oils.ltd.uk, we may use a third party service, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in a way which does not identify anyone. We do not make, and do not allow Google to make, any attempt to find out the identities of those visiting our website.

Visitors

Visitors to Augustus House should be aware that our premises are protected by a CCTV system monitored by a third party security company. The camera feed is recorded and overwritten cyclically on a DVR.

We do not offer guest Wi-Fi at our premises, although occasional access may be granted for individuals to our main factory Wi-Fi. We do not collect any data via this medium.

Your access to your personal information

You are entitled to view, amend, or delete any personal information that we hold on you as an individual. Should you want to do this then email your request to our data protection officer at dpo@augustus-oils.ltd.uk. Alternatively, by post to:

Data Protection Officer, Augustus Oils Ltd, Augustus House, Mill Lane, Alton, GU34 2QG.